

TOWN OF LAGRANGE

OFFICE OF THE BUILDING INSPECTOR

120 Stringham Road, LaGrangeville, NY 12540

Phone 845 – 452-1872 845 – 452-7692

ACCESSORY BUILDINGS AND STRUCTURES (SHEDS EXCEEDING 120 SQ. FT., BARNs & DETACHED GARAGES)

One and Two Family Properties, Condominiums & Townhouses

BUILDING PERMIT APPLICATION INFORMATION

The following instructions will provide assistance in filling out an application for a building permit. To avoid unnecessary delays in obtaining a Building Permit all the following items shall be provided.

1. **BUILDING PERMIT APPLICATION** – The application must be completed and signed by the owner of the property or a letter of authorization from the owner allowing the applicant to sign and obtain the Building Permit is required to be submitted with the application.
2. **CONSTRUCTION DRAWINGS** – Submit **two (2) sets of drawings of the proposed shed, barn or detached garage** consisting of a floor plan showing all doors, windows, headers, roof rafters, walls, floor, fire separations, dimensions and a side section detail showing all structural members from the footings to the roof. Minimum depth of the footing is to be 42". (**Note: An electrical inspection performed by a Town authorized electrical inspector shall be necessary if a structure is installed with an electric system. See the list of inspectors.**)
3. **PLOT PLAN** – All accessory structures require a plot plan demonstrating compliance with zoning district setback requirements from the property lines and right-of-way of the road relative to the Town of LaGrange Zoning Law. If necessary a survey may be required to confirm conformity. (**Note: Sheds 120 sq. ft. and under without electrical do not require a building permit but must conform to a three-foot setback from the property line as outlined in the Zoning Law.**) If necessary a survey may be required to confirm conformity. If property is in a municipal water and sewer district, show water and sewer line locations.
4. **ZONING WORKSHEET** – Fill in section "to be filled out by applicant." In order to determine your zoning district, please call Susan Quigley at (845) 452-2046 and provide her with your Tax ID number and address of your property.
5. **WORKER'S COMPENSATION** – Worker's compensation insurance form #C-105.2 or U26.B shall be required by contractors performing work for homeowners. (Note: New York State will not accept ACORD liability forms as proof of workman's compensation insurance.)
4. **FEES PAID** – Fees shall be paid in accordance with the Standard Schedule of Fees as adopted by the Town Board.