

TOWN OF LAGRANGE

OFFICE OF THE BUILDING INSPECTOR

120 Stringham Road, LaGrangeville, NY12540

Phone 845 – 452-1872 Fax 845 – 452-7692

SWIMMING POOLS, HOT TUBS, SPAS (Hard Wired only) One and Two Family Residences, Condominiums & Townhouses

BUILDING PERMIT APPLICATION INFORMATION

The following instructions will provide assistance in filling out an application for a building permit. To avoid unnecessary delays in obtaining a Building Permit all the following items shall be provided.

1. **BUILDING PERMIT APPLICATION** – The application must be completed and signed by the owner of the property or a letter of authorization from the owner allowing the applicant to sign and obtain the Building Permit is required to be submitted with the application.
2. **CONSTRUCTION DRAWINGS** – Submit the manufacturer's installation instructions for the pool. An in-ground pool will require stamped drawings by a Profession Engineer or Registered Architect. Indicate the size and depth of the pool. A back-flow preventer is required on exterior hose bibs. A brochure showing an above-ground pool is acceptable.
3. **PLOT PLAN** – A plan or survey of the property showing the location of the pool on the property and indicating the proper sideline setbacks from the property line in conformance with Town of LaGrange Zoning Law. If necessary a survey may be required to confirm conformity. If property is in a municipal water and/or sewer district, show water and sewer line locations.
4. **ZONING WORKSHEET** – Fill in section "to be completed by applicant." In order to determine your zoning district, please call Susan Quigley at (845) 452-2046 and provide her with your Tax ID number and address of your property.
5. **ELECTRICAL WIRING** – All electrical work must be inspected and certified by a Town authorized electrical inspector.
6. **DECK CONSTRUCTION WITH POOL**
 - a. Submit two (2) drawings of the proposed deck. A top view and section detail showing all structural members from the footing to the hand/rail/roof. Show stairs and platforms. Minimum depth to the bottom of the footing is to be 42".

- b. Add to the plan or survey of the property the location of the deck servicing the pool and indicate the proper sideline setbacks from the property line to the deck in conformance with LaGrange Zoning Law.
7. **WORKER'S COMPENSATION** – Contractor or homeowner is to submit proof of worker's compensation insurance form #U26.3 OR C-105.2. New York State will not accept ACORD liability forms as proof of insurance.
8. **SWIMMING POOL FENCE REQUIREMENTS** - See enclosed copy Current Requirements for Swimming Pool as contained in the State Fire Prevention and Building Code (The "Uniform Code") An affidavit is required stating your understanding of the minimum standards for pool enclosures. The affidavit and the law will be provided for your review.
9. **SWIMMING POOL ALARMS** – New York State Building Code states that all pools must have a pool alarm installed.
10. **FEES PAID** – Fees shall be paid in accordance with the Standard Schedule of Fees as adopted by the Town Board.